



Village of
Roslyn Estates

25 The Tulips
Roslyn Estates, NY 11576

Tel: 516-621-3541 ♦ Fax: 516-621-3109

www.villageofroslynestates.com

Fence Permit Application

All information to be printed or typed, black or blue ink only

Checklist:

- Completed Fence Permit Application (1 original, 10 copies).
- Permit fee \$275 (see NOTE at bottom of page).
- Legible and accurate property survey included (10 copies).
- Survey indicating exact location, height and type of fence. (NOTE: Finished side of any fence shall face outward.)
- All signatures must be notarized.
- Insurance Certificate(s) included. (Contractors shall submit Workmen's Compensation & Liability Certificates with coverage no less than \$500,000. If the homeowner is the contractor, the homeowner's Insurance Certificate shall be submitted.)

Street address of property: _____

Section 7 Block _____ Lot (s) _____ Zoning R-12 R-18 R-21 C-1

Check all applicable: New Extension Replacement

PROPERTY OWNER:

APPLICANT (if different from property owner)

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Notarized signature below (sign and print name*)

Notarized signature below (sign and print name*)

Print Name _____

Print Name _____

** I certify by my signature that I am the owner of aforesaid property, OR that I am the duly authorized agent of the owner with full power to act on his/her/their behalf.*

Sworn to before me this _____ day of _____, 20__

NOTARY PUBLIC

CONTRACTOR (if applicable)

Name: _____ Phone: _____

Address: _____

BRIEF DESCRIPTION OF PROPOSED FENCE: _____

DO NOT WRITE BELOW THIS LINE-----

_____ VRE ARB

Date Received: _____

_____ VRE BZA

Date Issued: _____

Final Approval _____

Permit #: _____

Approved by the Building Inspector _____

NOTE: Fee includes: \$75 fence application fee, \$100 for Certificate of Compliance (C/C), \$100 for ARB fee. Acceptable forms of payment are cash, check or money order payable to Village of Roslyn Estates.